InPrint3

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Creating an Assessment Prism

Desk-top assessment prisms are a useful way for pupils to show how they are feeling about their work at any given time. They are simple to flip over to discreetly show their current mood.

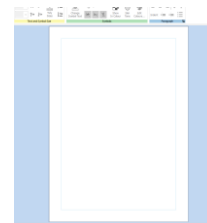## ✔ After making this resource you will be able to...

- Create a printable colour resource
- Use a table
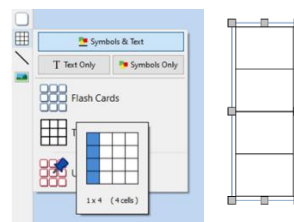- Add text and symbols
- Use colour

🕐 This activity will take you approximately **5 minutes** to complete.

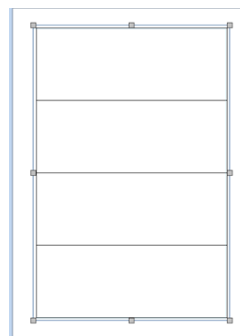## Setting Up Your Document

1. Create a new document. For this example, keep it in portrait mode.

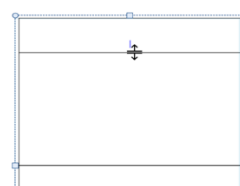**2.** Use the **Create Toolbar** to make a 1 x 4 **Table, Symbols & Text**. Click to place on page.

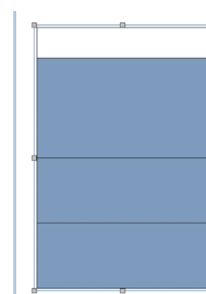**3.** Use the drag handles to adjust the size and shape to fill the page.
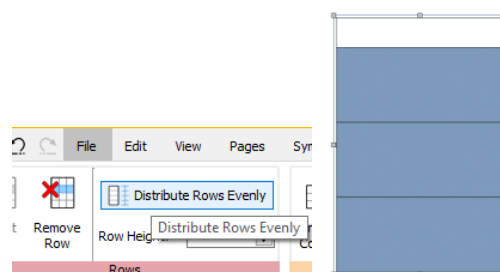

Completing Your Table

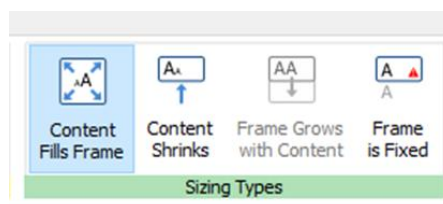**4.** Drag the first internal horizontal line, so that the first cell is smaller

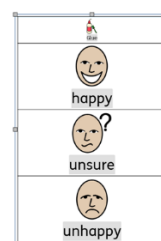**5.** Click and drag to highlight the remaining three cells.

6. In the **Table Layout** tab, in the **Rows** group, click the button to **Distribute Rows Evenly.** This will ensure these 3 cells are the same size.
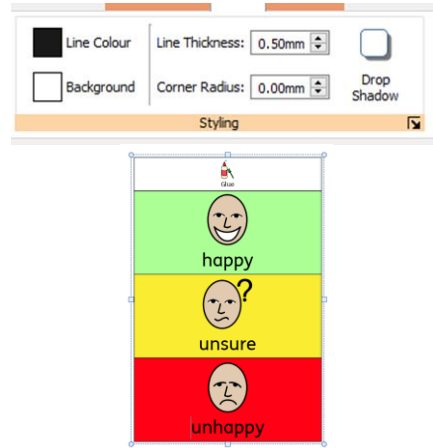

7. Select the whole table. In the Cells tab, in Sizing Types, choose Content Fills Frame

8. In the top, smaller cell type "glue". In the other 3 cells type a positive , mid-range, and negative statement, to reflect how you want the students to express themselves. I have used happy, unsure , sad but there are many of alternatives e.g. I've got it, I've nearly got it, I need help.

9. Click on each cell in turn and change the **Background** colour in the **Styling** group, to match the example shown.

Saving and Printing

Once you are happy with your document, click the **File** tab and select **Save As →Save Document As**. Print the sheet for use (card is recommended for a more sturdy result). This example makes a full size prism, but you could make smaller examples if preferred.