# Creating Lines

## Lines Can Be Added to Make a Variety of Resources

Lines and arrows can be added to documents to help create a range of resources. They can be used for diagrams, labels, flow charts, marking spaces , to name but a few. There are 2 basic types of line **Single** or **Continuous**.
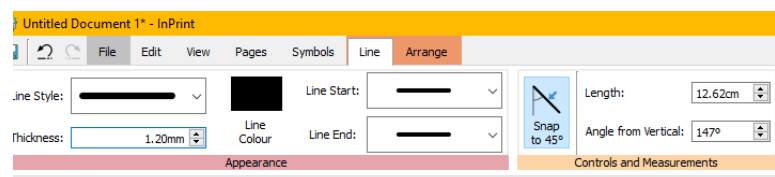
Single Line

1. To create a single line, click on the line in the **Create Toolbar** and choose the first option: **Line.**
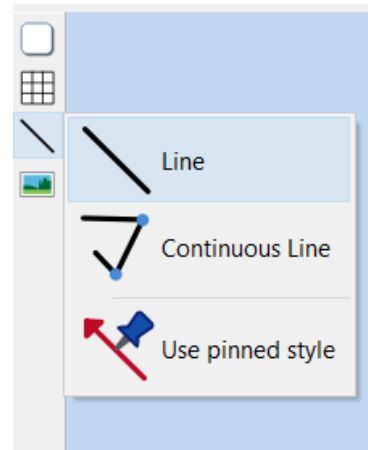
2. Click onto the document to set the start point for drawing the line , **Drag** across the page and **Release** the mouse button to set the end.
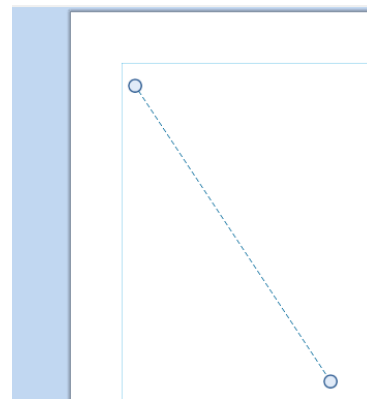
3. Once you have released the mouse, you will be able to edit the line - the **Line Tab** will now have opened.

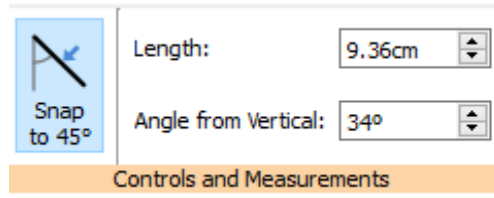**4.** **Drag** the end points of the line to change length and position.

5. Whilst the line is selected, it is possible to change its appearance in the following ways using the drop down menus:
Style
**Thickness**
Colour
Line Start and **End**

Line Style: | Line Colour | Line Start:
Thickness: 1.20mm | | Line End:
Appearance

6. It is also possible to set a precise **Length** and **Angle** for the lines.

Snap to 45°
Length: 9.36cm
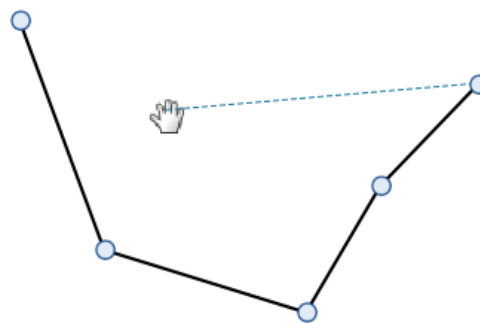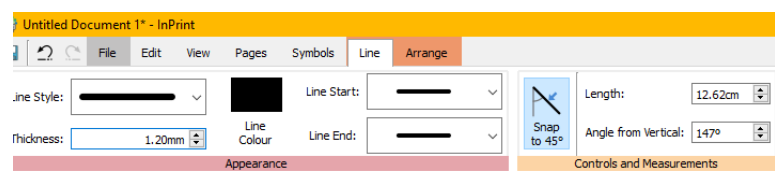Angle from Vertical: 34º
Controls and Measurements

Continuous Line

1. To create a continuous line, click on the line in the **Create toolbar** and choose the second option: **Continuous Line**
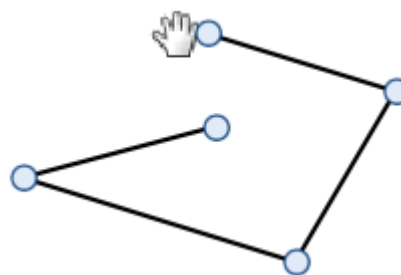
Line
Continuous Line
Use pinned style
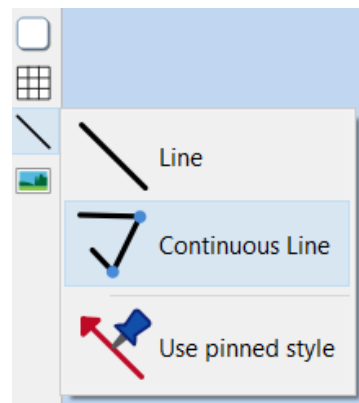
2. **Click** on the document to begin drawing. Click again at each point you wish the line direction to change. **Double Click** to stop drawing.

3. Once you have released the mouse, you will be able to edit the line - the **Line Tab** will now have opened.

Untitled Document 1* - InPrint
File Edit View Pages Symbols Line Arrange
Line Style: | Line Colour | Line Start: | Snap to 45° | Length: 12.62cm
Thickness: 1.20mm | | Line End: | | Angle from Vertical: 147º
Appearance | | Controls and Measurements

4. **Drag** the end or turn points of the line to change length and position.

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5. Whilst the line is selected, it is possible to change its appearance in the following ways, using the drop down menus:
Style
Thickness
Colour
Line Start and **End.**

Line Style: [⌄]

Thickness: 1.20mm [⇕]

Line Colour

Line Start: [⌄]

Line End: [⌄]

Appearance